

## **Minutes Criterion 5 Committee**

**April 10, 2009**

*In attendance: Jon Horinek, Jessica Martinez-Brooks, Francine Gissy, Penny Hampton, Alejandro Rendon, Susan Tabor, Stephen Morrow*

*Not in attendance: Cindy Neely\* and Liz Largent*

Jon Horinek conducted the meeting in Liz Largent's absence.

The committee reviewed the list of 2007, 2008 and 2009 grants provided by Joe Swallow in the Office of Grants and Contracts. After editing the list, the committee decided to highlight the following grants: OCAST/Biotechnology, Achieving the Dream and Scholars for Excellence.

Committee members provided reports regarding their areas of responsibility. Stephen Morrow has meetings set up with Recreation and Fitness and the College Union next week.

Penny Hampton is drafting an email for Gary Lombard to send out college wide regarding employee civic contributions. Francine Gissy and Penny are meeting next week to create a Plan of Action on their areas.

Susan Tabor has met with Mary McCoy regarding the Scholars in Excellence. Susan stated there were 40 AAS programs and will talk to the Division assistant to find out specific information about individual program advisory boards.

Alejandro Rendon is gathering information on the Capitol Hill program.

Jessica Martinez-Brooks will be meeting with Career Transitions and Recreation and Fitness on April 14.

\*Cindy Neely has requested to no longer serve on the HLC Criterion 5 committee due to the Nursing accreditation occurring at the same time.

Jon announced that our next meeting on April 24, 2009 at 1 p.m. in VPSS Conference Room would be our last meeting of the semester. He was unsure as to whether or not we would meet during the summer months.